

**BRITISH COLUMBIA ASSOCIATION OF SOCIAL WORKERS**  
**Financial Statements**  
**Year Ended December 31, 2024**

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## INDEPENDENT PRACTITIONER'S REVIEW ENGAGEMENT REPORT

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To the Members of British Columbia Association of Social Workers

We have reviewed the accompanying financial statements of British Columbia Association of Social Workers (the Organization) that comprise the statement of financial position as at December 31, 2024, and the statements of changes in net assets, operations and cash flows for the year then ended, and a summary of significant accounting policies and other explanatory information.

### *Management's Responsibility for the Financial Statements*

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian accounting standards for not-for-profit organizations (ASNPO), and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

### *Practitioner's Responsibility*

Our responsibility is to express a conclusion on the accompanying financial statements based on our review. We conducted our review in accordance with Canadian generally accepted standards for review engagements, which require us to comply with relevant ethical requirements.

A review of financial statements in accordance with Canadian generally accepted standards for review engagements is a limited assurance engagement. The practitioner performs procedures, primarily consisting of making inquiries of management and others within the entity, as appropriate, and applying analytical procedures, and evaluates the evidence obtained.

The procedures performed in a review are substantially less in extent than, and vary in nature from, those performed in an audit conducted in accordance with Canadian generally accepted auditing standards. Accordingly, we do not express an audit opinion on these financial statements.

### *Conclusion*

Based on our review, nothing has come to our attention that causes us to believe that the financial statements do not present fairly, in all material respects, the financial position of British Columbia Association of Social Workers as at December 31, 2024, and the results of its operations and its cash flows for the year then ended in accordance with ASNPO.

### *Report on other Legal and Regulatory Requirements*

As required by the Societies Act of British Columbia, we report that, in our opinion, the accounting principles in Canadian accounting standards for not-for-profit organizations have been applied on a basis consistent with that of the preceding year.

Burnaby, British Columbia  
April 9, 2025

  
Chartered Professional Accountants

# BRITISH COLUMBIA ASSOCIATION OF SOCIAL WORKERS

## Statement of Financial Position


December 31, 2024

(Unaudited)

|   | 2024              | 2023              |
|---|-------------------|-------------------|
| <b>ASSETS</b>                           |                   |                   |
| <b>CURRENT</b>                          |                   |                   |
| Cash                                    | \$ 156,142        | \$ 152,312        |
| Investments                             | 283,988           | 260,458           |
| Accounts receivable (Note 3)            | 1,495             | 7,651             |
| Prepaid expenses                        | 4,193             | 5,193             |
|   | <u>445,818</u>    | <u>425,614</u>    |
| <b>TANGIBLE CAPITAL ASSETS (Note 4)</b> | <u>2,836</u>      | <u>4,573</u>      |
|   | <u>\$ 448,654</u> | <u>\$ 430,187</u> |
| <b>LIABILITIES AND NET ASSETS</b>       |                   |                   |
| <b>CURRENT</b>                          |                   |                   |
| Accounts payable and accrued charges    | \$ 535            | \$ 21,522         |
| Government remittances payable          | 3,642             | 3,145             |
| GST/HST payable                         | 12,692            | 5,678             |
| Deferred revenue (Note 5)               | 169,798           | 168,354           |
|   | <u>186,667</u>    | <u>198,699</u>    |
| <b>NET ASSETS</b>                       |                   |                   |
| Operating fund                          | <u>261,987</u>    | <u>231,488</u>    |
|   | <u>\$ 448,654</u> | <u>\$ 430,187</u> |
| Commitments (Note 6)                    |                   |                   |

ON BEHALF OF THE BOARD

 Director

 Director

**BRITISH COLUMBIA ASSOCIATION OF SOCIAL WORKERS****Statement of Changes in Net Assets****Year Ended December 31, 2024***(Unaudited)*

|                                       | Operating<br>Fund | <b>2024</b>       | 2023       |
|---------------------------------------|-------------------|-------------------|------------|
| <b>NET ASSETS - BEGINNING OF YEAR</b> | \$ 231,488        | <b>\$ 231,488</b> | \$ 201,111 |
| Excess of income over expenses        | 30,499            | <b>30,499</b>     | 30,377     |
| <b>NET ASSETS - END OF YEAR</b>       | <b>\$ 261,987</b> | <b>\$ 261,987</b> | \$ 231,488 |

**BRITISH COLUMBIA ASSOCIATION OF SOCIAL WORKERS****Statement of Operations****Year Ended December 31, 2024***(Unaudited)*

|                                       | <b>2024</b>      | <b>2023</b>      |
|---------------------------------------|------------------|------------------|
| <b>INCOME</b>                         |                  |                  |
| Membership fees                       | \$ 327,118       | \$ 291,312       |
| Administration fees                   | 1,098            | 1,327            |
| Advertising                           | 24,540           | 44,950           |
| Conferences and workshops             | 5,057            | 6,519            |
| Donations and gifts                   | 14,000           | 500              |
| Interest and investment income        | 14,792           | 7,846            |
| Membership materials                  | 1,283            | 5,448            |
| Perspectives and publication sales    | 153              | 50               |
|                                       | <b>388,041</b>   | <b>357,952</b>   |
| <b>EXPENSES (per Schedule 1)</b>      |                  |                  |
| Office administration                 | 70,402           | 63,820           |
| Member services                       | 28,171           | 29,058           |
| Professional activities               | 58,457           | 56,131           |
| Board activities                      | 18,791           | 13,743           |
| Staffing                              | 181,721          | 164,823          |
|                                       | <b>357,542</b>   | <b>327,575</b>   |
| <b>EXCESS OF INCOME OVER EXPENSES</b> | <b>\$ 30,499</b> | <b>\$ 30,377</b> |

**BRITISH COLUMBIA ASSOCIATION OF SOCIAL WORKERS**

**Statement of Cash Flows**

**Year Ended December 31, 2024**

*(Unaudited)*

|  | <b>2024</b>              | <b>2023</b>              |
|--|--------------------------|--------------------------|
| <b>OPERATING ACTIVITIES</b>                  |                          |                          |
| Receipts from members                        | \$ 328,562               | \$ 319,909               |
| Interest and investment income               | 14,792                   | 7,007                    |
| Other sources of income                      | 52,286                   | 57,741                   |
| Payments for materials and services          | (375,293)                | (302,576)                |
| Net change in goods and services tax payable | 7,013                    | 5,678                    |
|  | <u>27,360</u>            | <u>87,759</u>            |
| Cash flow from operating activities          | <u>27,360</u>            | <u>87,759</u>            |
| <b>INVESTING ACTIVITY</b>                    |                          |                          |
| Purchase of capital assets                   | <u>-</u>                 | <u>(4,114)</u>           |
| <b>INCREASE IN CASH FLOW</b>                 | <b>27,360</b>            | <b>83,645</b>            |
| Cash - beginning of year                     | <u>412,770</u>           | <u>329,125</u>           |
| <b>CASH - END OF YEAR</b>                    | <u><b>\$ 440,130</b></u> | <u><b>\$ 412,770</b></u> |
| <b>CASH CONSISTS OF:</b>                     |                          |                          |
| Cash   | \$ 156,142               | \$ 152,312               |
| Investments                                  | <u>283,988</u>           | <u>260,458</u>           |
|  | <u><b>\$ 440,130</b></u> | <u><b>\$ 412,770</b></u> |

**BRITISH COLUMBIA ASSOCIATION OF SOCIAL WORKERS**

**Schedule of Operations - Operating Fund**

**(Schedule 1)**

**Year Ended December 31, 2024**

*(Unaudited)*

|  | Budget<br>2024 | Actual<br>2024 | Actual<br>2023 |
|--|----------------|----------------|----------------|
| <b>INCOME</b>                            |                |                |                |
| Membership fees                          | \$ 315,000     | \$ 327,118     | \$ 291,312     |
| Administration fees                      | 1,300          | 1,098          | 1,327          |
| Advertising                              | 45,500         | 24,540         | 44,950         |
| Conferences and workshops                | 6,000          | 5,057          | 6,519          |
| Donations and gifts                      | 500            | 14,000         | 500            |
| Interest and investment income           | 500            | 14,792         | 7,846          |
| Membership materials                     | 5,300          | 1,283          | 5,448          |
| Perspectives and publication sales       | 150            | 153            | 50             |
|  | <u>374,250</u> | <u>388,041</u> | <u>357,952</u> |
| <b>EXPENSES</b>                          |                |                |                |
| <i>Office Administration</i>             |                |                |                |
| Accounting                               | 6,300          | 6,000          | 6,396          |
| Amortization of tangible capital assets  | -              | 1,737          | 1,221          |
| Bank charges                             | 300            | 525            | 321            |
| Credit card transaction fees             | 11,800         | 11,959         | 11,544         |
| Database                                 | 9,000          | 8,476          | 13,296         |
| Insurance                                | 2,500          | 2,361          | 2,160          |
| Miscellaneous                            | 300            | (463)          | 349            |
| Office equipment maintenance and repair  | 4,000          | 2,452          | 3,739          |
| Office supplies                          | 900            | 1,000          | 690            |
| Postage and courier                      | 1,000          | 983            | 627            |
| Relocation and moving                    | -              | -              | 130            |
| Rent                                     | 28,500         | 26,816         | 16,905         |
| Telephone, teleconferencing and internet | 5,300          | 5,565          | 4,127          |
| Website                                  | 2,236          | 2,991          | 2,315          |
|  | <u>72,136</u>  | <u>70,402</u>  | <u>63,820</u>  |
| <i>Member Services</i>                   |                |                |                |
| Communications                           | 4,700          | 3,103          | 3,194          |
| Find a Social Worker                     | 2,500          | -              | 2,060          |
| Membership materials                     | 500            | 2,603          | 1,316          |
| Perspectives                             | 23,000         | 22,465         | 22,488         |
|  | <u>30,700</u>  | <u>28,171</u>  | <u>29,058</u>  |
| <i>Professional Activities</i>           |                |                |                |
| Awards from donations                    | 500            | 2,250          | 2,500          |
| Branch programs (Note 7)                 | 3,000          | 447            | (1,271)        |
| CASW assessment                          | 53,000         | 52,126         | 51,108         |
| Committees                               | 1,000          | 50             | 26             |
| Conferences and workshops                | 3,000          | 1,484          | 2,018          |
| Consultants                              | 2,000          | -              | -              |
| External memberships                     | 500            | 600            | 500            |
| Student prizes                           | 1,750          | 1,500          | 1,250          |
|  | <u>64,750</u>  | <u>58,457</u>  | <u>56,131</u>  |

*(continues)*

**BRITISH COLUMBIA ASSOCIATION OF SOCIAL WORKERS**

**Schedule of Operations - Operating Fund (continued)**

**(Schedule 1)**

**Year Ended December 31, 2024**

*(Unaudited)*

|  | Budget<br>2024 | Actual<br>2024          | Actual<br>2023   |
|--|----------------|-------------------------|------------------|
| <b>EXPENSES (continued)</b>                            |                |                         |                  |
| <i>Board Activities</i>                                |                |                         |                  |
| Board meetings   | 20,000         | <b>18,791</b>           | 13,743           |
| President's travel                                     | 500            | -                       | -                |
|  | <u>20,500</u>  | <u><b>18,791</b></u>    | <u>13,743</u>    |
| <i>Staffing</i>  |                |                         |                  |
| Benefits   | 26,639         | <b>26,754</b>           | 24,849           |
| Salaries   | 158,027        | <b>154,385</b>          | 137,800          |
| Staff development                                      | 900            | -                       | 100              |
| Travel   | 600            | <b>582</b>              | 2,074            |
|  | <u>186,166</u> | <u><b>181,721</b></u>   | <u>164,823</u>   |
| <b>Total Expenses</b>                                  | <u>374,252</u> | <u><b>357,542</b></u>   | <u>327,575</u>   |
| <b>EXCESS (DEFICIENCY) OF INCOME OVER<br/>EXPENSES</b> | <u>\$ (2)</u>  | <u>\$ <b>30,499</b></u> | <u>\$ 30,377</u> |



# BRITISH COLUMBIA ASSOCIATION OF SOCIAL WORKERS

## Notes to Financial Statements

Year Ended December 31, 2024

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### 1. NATURE AND PURPOSE OF ORGANIZATION

The British Columbia Association of Social Workers (the "Organization") is incorporated under the Societies Act of British Columbia as a Not-For-Profit organization and completed the transition to the new Societies Act (BC) on December 7, 2016. The purposes of the Organization are:

1. To provide a distinct voice for the profession of Social Work in British Columbia and to serve as an authoritative source of information on the practice of Social Work in British Columbia;
2. To encourage and initiate activities appropriate to the strengthening and unifying of the Social Work profession with the goal of enhancing members' identification with the profession and practice of Social Work;
3. To assist and promote the development of high professional standards of practice consistent with the Code of Ethics adopted by the British Columbia Association of Social Workers including assisting in and promoting the provision of continuing education and supportive working environments in the interests of promoting quality service;
4. To promote awareness of the scope and value of Social Work services with the public and to other organizations;
5. To advocate for social policy and social services delivery that will promote equality and will enhance the health and well-being of all British Columbians;
6. To advance the professional, social and economic well-being of social workers; and
7. To encourage studies and research in issues and topics relevant to the knowledge and practice of the Social Work profession.

The Association is exempt from income taxes under the provisions of Section 149 of the Income Tax Act as a not-for-profit organization.

### 2. SIGNIFICANT ACCOUNTING POLICIES

#### Basis of Presentation

The financial statements were prepared in accordance with Canadian accounting standards for not-for-profit organizations (ASNFPO) and include the following significant accounting policies:

#### Fund Accounting

The Association follows the restricted fund method of accounting.

The Operating Fund reports the assets, liabilities, revenues and expenses related to the Association's operating activities.

There are currently no other Funds in use and the Association's Net Assets are not subject to any external or internal restrictions.

#### Revenue Recognition

Membership and other fees, advertising, and conferences and workshops are recognized as revenue of the appropriate fund in the year in which the related expenses are incurred.

Interest income is recognized as revenue in the period the interest income is earned.

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# BRITISH COLUMBIA ASSOCIATION OF SOCIAL WORKERS

## Notes to Financial Statements

Year Ended December 31, 2024

### 2. SIGNIFICANT ACCOUNTING POLICIES *(continued)*

#### Measurement Uncertainty

The preparation of financial statements in conformity with Canadian Accounting Standards for Not-For-Profit Organizations requires management to make estimates and assumptions that affect the reported amount of assets and liabilities, disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the period. Such estimates are periodically reviewed and any adjustments necessary are reported in earnings in the period in which they become known. Areas requiring the most significant estimates include the determination of intangible assets and their useful life and deferred revenue. Actual results could differ from these estimates.

#### Cash and Cash Equivalents

The Association considers investments which consist of guaranteed investment certificates held in a trading account, to be cash equivalents as they are readily convertible into cash because of their short term maturity.

#### Tangible Capital Assets and Intangible Assets

Tangible Capital Assets and Intangible Assets are stated at cost less accumulated amortization. Tangible Capital Assets and Intangible Assets are amortized over their estimated useful lives at the following rates and methods:

|                         |         |                          |
|-------------------------|---------|--------------------------|
| Computer equipment      | 3 years | straight-line method     |
| Furniture and equipment | 20%     | declining balance method |

Amortization in the year of acquisition is taken at one-half of the stated rate.

The Association reviews for impairment of capital assets and intangible assets held and used whenever events or changes in circumstances indicate that the carrying amount of the assets may not be recoverable.

#### Controlled Entities

The Association has nine regional branches responsible for facilitating local informational and social events. Funding is provided to the branches according to the budget or as approved by the executive.

Since the amounts related to activities carried out by the regional branches are negligible, management considers that disclosing additional information about the regional branches would not add any useful information to the financial statements.

#### Financial Instruments

The Association initially measures its financial assets and liabilities at fair value. The entity subsequently measures all its financial assets and financial liabilities at amortized cost, except for investments in equity instruments that are quoted in an active market, which are measured at fair value. Changes in fair value are recognized in net income.

Financial assets measured at amortized cost include cash, investments and accounts receivable.

Financial liabilities measured at amortized cost include accounts payable.

# BRITISH COLUMBIA ASSOCIATION OF SOCIAL WORKERS

## Notes to Financial Statements Year Ended December 31, 2024

### 3. ACCOUNTS RECEIVABLE

|                     | 2024     | 2023     |
|---------------------|----------|----------|
| Accounts receivable | \$ 1,495 | \$ 7,651 |

### 4. TANGIBLE CAPITAL ASSETS

|                         | Cost      | Accumulated<br>amortization | 2024<br>Net book<br>value | 2023<br>Net book<br>value |
|-------------------------|-----------|-----------------------------|---------------------------|---------------------------|
| Computer equipment      | \$ 6,615  | \$ 5,198                    | \$ 1,417                  | \$ 2,799                  |
| Furniture and equipment | 50,507    | 49,088                      | 1,419                     | 1,774                     |
|                         | \$ 57,122 | \$ 54,286                   | \$ 2,836                  | \$ 4,573                  |

### 5. DEFERRED REVENUE

Represents \$169,798 in 2025 membership fees received in 2024.

### 6. COMMITMENTS

Current premises are leased at a monthly rate of \$2,154 plus realty taxes and other occupancy costs for a term of five years, ending December 31, 2027.

### 7. RELATED PARTY TRANSACTIONS

The Association has nine regional branches responsible for facilitating local informational and social events. They consist of the Fraser River Branch, the Kootenay Branch, the Northwest Branch, the Northern Branch, the Okanagan Branch, the Richmond, Delta Burnaby Branch, the Thompson Nicola Branch, the Vancouver Island Branch and the Vancouver Sea to Sky Branch. During the year, the Association provided funding to the regional branches of \$2,000 (2023 - \$500) and recovered funding from regional branches of \$1,553 (2023 - \$1,771).

There transactions are measured at the exchange amount, which is the amount of consideration established and agreed to by the other parties.

### 8. FINANCIAL INSTRUMENTS

The Organization is exposed to various risks through its financial instruments. The following analysis provides information about the Organization's risk exposure and concentration as of December 31, 2024.

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# BRITISH COLUMBIA ASSOCIATION OF SOCIAL WORKERS

## Notes to Financial Statements

Year Ended December 31, 2024

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### 8. FINANCIAL INSTRUMENTS *(continued)*

#### Credit risk

Credit risk arises from the potential that a counter party will fail to perform its obligations. The Organization is exposed to credit risk from customers. The Association is exposed to credit risks primarily from accounts receivable and manages this risk by conducting business with creditworthy parties, reviewing collectibility of accounts on a regular basis and establishing provisions when considered necessary.

#### Liquidity risk

Liquidity risk is the risk that the Association will not be able to meet a demand for cash or fund its obligations as they come due. Liquidity risk also includes the risk of the Association not being able to liquidate assets in a timely manner at a reasonable price.

The Association meets its liquidity requirements by preparing and monitoring detailed forecasts of cash flows from operations, anticipating investing and financial activities and holding assets that can be readily converted to cash.

#### Market risk

Market risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in market prices. Market risk is comprised of currency risk, interest rate risk and other price risk. The Organization is not significantly exposed to any of these risks.

There have been no significant changes in these risks from the prior year.

### 9. REMUNERATION OF DIRECTORS, EMPLOYEES AND CONTRACTORS

The British Columbia Societies Act includes a requirement to disclose the remuneration paid to all directors, and certain employees and contractors who are paid at least \$75,000 annually.

During the year, the Association did not pay any remuneration to its directors. The Association did pay one of its employees remuneration of at least \$75,000 during the year. The total amount of remuneration paid was \$103,654.